

INDIA BUSINESS E-VISA

Global Visa Lab GmbH

APPLICATION PACKAGE

Thank you for choosing Global Visa Lab.
To help us process your visa application efficiently and promptly,
please complete the following forms and submit all the required documents.

1. Checklist
2. Visa Order Form
3. eVisa Questionnaire



PROCESSING INFORMATION

We will begin processing your application once we have received all the required documents. To avoid delays, please complete the checklist and ensure that the documents are signed where necessary and are clearly legible.



WHERE TO SEND YOUR APPLICATION

Please submit all required documents to info@globalvisalab.ch.
We will process your application and send the approved eVisa to you by email.
Once received, please print the approved eVisa and present it to the immigration officer upon arrival at your port of entry.



SUPPORT

If you have any questions or need help with your application, please contact us. Our team is available from 08:00 to 17:30, Monday to Friday, and will be happy to help.



+41 31 533 43 43

info@globalvisalab.ch

www.globalvisalab.ch

Please tick to confirm you have provided the following: ✓



EVISA QUESTIONNAIRE

- Please find the questionnaire below in this application package
- All questions must be answered in full in order for us to complete your application accurately



COPY OF PASSPORT

- Please provide a clear color scan of the bio/photo page of your passport
- Please use a desktop scanner as photos of your passport may be rejected
- Valid for 6 months from the date of return
- Should contain at least 2 blank visa pages



1X DIGITAL PHOTOGRAPH

- A digital passport-type photograph (color JPEG scan)
- The photo must have a white background and must have been taken within the past six months
- The photo must be clear with no shadows or pixelization
- Photographs must be taken without eyeglasses



COPY OF BUSINESS CARD

- A copy of your business card with your name, job title, company name and contact information



INVITATION LETTER

- A scan of the business invitation letter from the inviting company in India addressed to **“Embassy of India, Kirchenfeldstrasse 28, 3005 Bern, Switzerland”** on company letterhead, dated and signed.
The letter must contain the following:
 - Applicant details (name, passport number, issue date and expiry date)
 - Purpose of visit
 - Duration of stay in India
 - Requested validity of the visa (usually 12 months multiple entry)



GLOBAL VISA LAB ORDER FORM

- Please complete the Global Visa Lab Order Form included in this application package



Applicant Details

(As shown in passport)

Given name:

Surname:

Contact Details

Whom should we contact regarding the order?

Given name:

Surname:

Phone Number:

Email:

Return Date

Please let us know the latest date by which your eVisa should be issued:

Visa Information

Country:

Entry Date:

Exit Date:

Visa Type

(Tourist, Business, Other):

No. of Entries

(Single, Double, Multiple):

Invoice Address

Company:

Contact Person:

Street:

Postal Code:

City:

PO Number/Cost Center:

Delivery Address (If different from invoice address)

Company:

Contact Person:

Street:

Postal Code:

City:

PO Number/Cost Center:

Delivery Method

By email to the address provided above

Registered Mail Switzerland (A-Post): 8.50 CHF

Collection from Global Visa Lab Office Bern

Registered Mail Express Switzerland: 20.00 CHF

Payment Method

Payment by invoice (only for corporate customers)

Cash payment (only for personal collection)

Payment by credit card (payment link)

TWINT (payment link or QR code)

Place, Date

Signature

Applicant Details

Passport type:

Ordinary Diplomatic Official Service Special

Nationality:

Date of birth: DD/MM/YYYY

Personal Details

Surname:

Given names:

Have you ever changed your name? Yes No

If Yes

Previous surname:

Previous name:

Gender: Male Female Transgender

Town/City of birth: As stated in passport

Country of birth: As stated in passport

Citizenship/National ID No. Not applicable

Religion:

Visible identification marks: (scars, tattoos) Not applicable

Educational qualifications:

Graduate Post Graduate Professional Illiterate N/A
Higher Secondary Matriculation Below Matriculation

How did you acquire nationality? Birth Naturalisation

If Naturalisation

Previous nationality:

Have you lived, for at least two years in the country you are applying in? Yes No

Passport Details

Passport Number:

Place of issue:

Date of issue: DD/MM/YYYY

Date of expiry: DD/MM/YYYY

Do you have any other valid passport/identity certificates? Yes No

If Yes

Country of issue:

Passport/IC No.

Date of issue: DD/MM/YYYY

Place of issue:

Nationality:

Home Address

House no/street:

Village/town/city:

Country:

Postcode/zip code:

Telephone no:

Father Details

Please provide details even if deceased

Name:

Nationality:

Previous nationality:

Place of birth:

Country of birth:

Mother Details

Please provide details even if deceased

Name:

Nationality:

Previous nationality:

Place of birth:

Country of birth:

Marriage Details

Marital status: Single Married

If Married

Spouse name:

Spouse nationality:

Previous nationality:

Place of birth:

Country of birth:

Were your Grandfather / Grandmother Pakistan nationals or belong to a Pakistan held area? Yes No

If Yes Details:

Occupational Details

Present occupation:

Employer name:

Address:

Telephone:

Past occupation:

Are/were you in a military, semi-military, police or security organisation? Yes No

If Yes

Organisation:

Designation:

Rank:

Place of posting:

Travel Details

Cities likely to be visited in India:

Expected port of entry:

Expected port of exit:

Expected date of entry: DD/MM/YYYY

Expected date of exit: DD/MM/YYYY

Length of stay: Days

Have you ever visited India before? Yes No

If Yes

Address: (Hotel or Company)

Cities visited:

Last/current visa number:

Type of visa:

Place of issue:

Date of issue: DD/MM/YYYY

Has permission to visit or extend stay in India previously been refused? Yes No

If Yes

When:

By whom: *Mention control number and date.

Countries visited in the last 10 years: (10 maximum - Separated by commas)

Travel Details (Continued)

Have you ever visited any of these SAARC countries in the last 3 years?

Afghanistan Bangladesh Bhutan Maldives
Nepal Pakistan Sri Lanka None

If Yes

Year:

No. of visits:

Have you booked a room at any hotel/resort through a tour operator? Yes No

If Yes

Tour operator name:

Address of tour operator:

Name of hotel/resort:

Place or city of hotel/resort:

Inviting Company in India

Company name:

Company address:

Phone:

Website:

Address in India

Hotel in India

Name:

Address:

Phone:

Reference in home country / Emergency Contact

Non-Swiss should provide a reference in their country of citizenship

Name:

Address:

Phone:

Traveller Eligibility Questions

A Have you ever been arrested/ prosecuted/ convicted by a Court of Law of any country?

Yes No

B Have you ever been refused entry/ deported by any country including India?

Yes No

C Have you ever been engaged in human trafficking/ drug trafficking/ child abuse/ crime against women/ economic offences or financial fraud?

Yes No

D Have you ever been engaged in cyber crime/ terrorist activities/ sabotage/ espionage/ genocide/ political killing/ other act of violence?

Yes No

E Have you ever by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorist acts or other serious criminal acts?

Yes No

F Have you sought asylum (political or otherwise) in any country?

Yes No

If you answered 'YES' to any of the questions above, please explain: