

VIETNAM BUSINESS E-VISA

Global Visa Lab GmbH

APPLICATION PACKAGE

Thank you for choosing Global Visa Lab.
To help us process your visa application efficiently and promptly,
please complete the following forms and submit all the required documents.

1. Checklist
2. Visa Order Form
3. eVisa Questionnaire



PROCESSING INFORMATION

We will begin processing your application once we have received all the required documents. To avoid delays, please complete the checklist and ensure that the documents are signed where necessary and are clearly legible.



WHERE TO SEND YOUR APPLICATION

Please submit all required documents to info@globalvisalab.ch.
We will process your application and send the approved eVisa to you by email.
Once received, please print the approved eVisa and present it to the immigration officer upon arrival at your port of entry.



SUPPORT

If you have any questions or need help with your application, please contact us. Our team is available from 08:00 to 17:30, Monday to Friday, and will be happy to help.



+41 31 533 43 43

info@globalvisalab.ch

www.globalvisalab.ch

Please tick to confirm you have provided the following: ✓



EVISA QUESTIONNAIRE

- Please find the questionnaire below in this application package
- All questions must be answered in full in order for us to complete your application accurately



COPY OF PASSPORT

- Please provide a clear, color scan of the passport's photograph page
- Valid for at least six months after your arrival date
- It must contain at least two blank visa pages
- The passport must contain the signature of the passport holder



1X DIGITAL PHOTOGRAPH

- Please provide a digital, color passport-type photograph (3,5x 4,5cm, JPG/PNG - max. 2MB)
- The photo must have a white background and must have been taken within the past six months
- Eyeglasses are not permitted in the photograph
- Please maintain a neutral facial expression — no smiling or laughing



TRAVEL ITINERARY

- A photocopy of your round-trip international flight itinerary. The itinerary should clearly indicate your departure from and return to your country of residence or onward travel from Vietnam
- Show the traveler's full name (as written in the passport)



GLOBAL VISA LAB ORDER FORM

- Please complete the Global Visa Lab Order Form included in this application package



Applicant Details

(As shown in passport)

Given name:

Surname:

Contact Details

Whom should we contact regarding the order?

Given name:

Surname:

Phone Number:

Email:

Return Date

Please let us know the latest date by which your eVisa should be issued:

Visa Information

Country:	Entry Date:	Exit Date:	Visa Type (Tourist, Business, Other):	No. of Entries (Single, Double, Multiple):
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Invoice Address

Company:

Contact Person:

Street:

Postal Code:

City:

PO Number/Cost Center:

Delivery Address (If different from invoice address)

Company:

Contact Person:

Street:

Postal Code:

City:

PO Number/Cost Center:

Delivery Method

- | | |
|--|---|
| <input type="checkbox"/> By email to the address provided above | <input type="checkbox"/> Registered Mail Switzerland (A-Post): 8.50 CHF |
| <input type="checkbox"/> Collection from Global Visa Lab Office Bern | <input type="checkbox"/> Registered Mail Express Switzerland: 20.00 CHF |

Payment Method

- | | |
|--|--|
| <input type="checkbox"/> Payment by invoice (only for corporate customers) | <input type="checkbox"/> Cash payment (only for personal collection) |
| <input type="checkbox"/> Payment by credit card (payment link) | <input type="checkbox"/> TWINT (payment link or QR code) |

Place, Date

Signature

Personal Information

Surname: As shown in passport

Given name(s): As shown in passport

Gender: Male Female

Date of birth: DD/MM/YYYY

Nationality:

Place of birth:

Town/City:

Country:

National ID Number: (if applicable)

Religion:

Do you have or have you ever held any other nationalities?

Yes No

If yes Other nationality:

National ID number: If applicable

Passport number: If applicable

Have you ever used another passport to enter Vietnam?

Yes No

If yes Passport number:

Full name: As shown in passport

Date of birth: DD/MM/YYYY

Nationality:

Personal Information

Have you ever violated any Vietnamese law?

Yes No

If yes Please provide detail:

Passport Details

Passport type: Regular Official Diplomatic

Passport number:

Issuing country:

Issuing authority:

Issue date: DD/MM/YYYY

Expiry date: DD/MM/YYYY

Do you hold any other valid passports?

Yes No

If yes Passport number:

Issuing country:

Issuing authority:

Issue date: DD/MM/YYYY

Expiry date: DD/MM/YYYY

Applicant Contact Details

Phone number:

Email address:

Current address:

Street:

Town/City:

State/Province:

Postcode:

Country:

Emergency Contact Details

Emergency contact name:

Phone number:

Email address:

Address:
 Street:
 Town/City:
 State/Province:
 Postcode:
 Country:

Relationship to emergency contact:
 Partner/Spouse, family member etc.

Occupation Details

Current occupation:

Employer name:

Employer address:
 Street:
 Town/City:
 State/Province:
 Postcode:
 Country:

Employer telephone number:

Travel Details

Date of entry:
 DD/MM/YYYY

Date of departure:
 DD/MM/YYYY

Total length of stay: Days

Visa type requested: Single entry Multiple entry

Port of entry:

Port of departure:

Travel Details

Hotel, Apartment etc.

Address in Vietnam:
 Street:

Town/City:

State/Province:

Postcode:

Telephone number at address in Vietnam:

Have you been to Vietnam in the last 12 months?
 Yes No

If yes Purpose of previous trip:

Date of arrival:
 DD/MM/YYYY

Date of departure:
 DD/MM/YYYY

Do you have any relatives who currently reside in Vietnam?
 Yes No

Expected funds available for trip to Vietnam:
 CHF

Who will cover your expenses for the trip:
 Self Other (individual/organisation)

Do you have health insurance arranged for your stay in Vietnam?
 Yes No

If yes Insurance provider: